



RULE No 3 – ONLY PERMITTED PASSENGERS ON BOARD

Drivers* must not accept unauthorized passengers when being on company business unless duly authorized by a HeidelbergCement responsible manager.

The following rules and restrictions are valid for **Passengers**:

On board of the vehicles

- ✓ The presence of drivers' **family members, friends or other unauthorized persons** on board of the vehicle is **forbidden**.
- ✓ For **people transport**, the carrying or ferrying of additional **occupants beyond the design capacity of the vehicle is strictly prohibited**.
- ✓ All occupants shall wear a seat belt. **“One seat, One passenger, One seat belt”** is the rule.
- ✓ Drivers are **not allowed to accept hitchhikers** on board of the vehicles due to security and safety reasons.
- ✓ Whenever the local subsidiary of HeidelbergCement organise people transport to the workplace, the employees and contractors are strongly recommended to **avoid using this transport for personal purposes when they are not on duty**, i.e. during weekends, holidays or days off.

Inside the industrial sites

- ✓ **Unauthorized people** are **forbidden** within the industrial site boundaries.
- ✓ **Drivers must not bring any passengers**, including so-called helpers/apprentices, into any HeidelbergCement sites, unless authorized by local line management.
- ✓ The presence of **drivers' family members or other accompanying persons** within the industrial sites of the Company **represents a risk** for safety and ethic reasons, including the risk of child labor.
- ✓ In the case that for any reasons an **unauthorized passenger** is present on board, he shall be requested to leave the vehicle at the plant gate and **remain within a safe zone** designated by the security guard on duty.

DON'T

WHY?

Don't stay or have rest in the operational zones of any vehicles even when parked.

This kind of behavior is extremely dangerous



Reminder about two fatal accidents in Group Subsidiaries:

A fatal accident happened in India when a supplier driver didn't see the two people sleeping on the ground behind the truck (it was during the night) and rear left wheel moved over the sleeping cleaner head. The victim died on spot in terrible circumstances.

Another fatal accident happened in Thailand when a cement truck driver had his child laid down under the truck while waiting. Once the driver moved the truck, he ran over his son's body. The child died later on.

Don't accept inside the vehicle:

- More people than the number allowed as per vehicle capacity.
- Any passengers in the cargo compartments.

Carrying passengers unrestrained **is not acceptable.**

Always keep in mind the rule: **1 1 1**

"One seat, One passenger, One seatbelt"

Advice for your private life:

Don't hold your child on your lap

Even you have fastened your seatbelt, in case of a crash, your child could be ripped from your arms due to the force of the crash.

Also, even if you are both fastened together with your seatbelt, your weight during a collision could crush your child.

This form is informative-educational and includes information from the sites below:

http://www.ioas.gr/symvoules_gia_tin_odiki_asfaleia/

Read more useful information for your personal life – how to ensure safety for your children when travelling:

http://www.babycenter.com/0_car-seat-safety-the-biggest-mistakes-parents-make-and-how-to_64875.bc?page=4



Safety Talk Leader

Date of Safety talk:

Leader Name-Surname/Position:/.....

Department:..... Signature:

List of participants:

<i>Name - Surname</i>	<i>Position</i>	<i>Signature</i>